Dean’s Faculty Advisory Committee (DFAC)

EUSOM

Meeting date: Friday, September 2, 2016


Minutes (Mullins)

1. Introductions of members (individuals): Each member briefly introduced themselves.
2. Recognize new members (Mullins/Larsen): Two of the three new members could attend this meeting and each was welcomed.
   a. Amy Chen
   b. Stacy Higgins
   c. Keith Wilkinson
3. Recognize past Chair (Mullins/Larsen): We recognized last year’s DFAC Chair, Danny Reines with thanks, a round of applause and a desk memento to commemorate his service.
4. Ex officio immediate past Chair position (Mullins): New this year, we have established that the previous year’s DFAC Chair will be invited to all of our meetings (unless we decide otherwise) and will be an ex officio, non-voting member of the group. This is meant to improve institutional memory for the group and was agreed-upon by the group in the “off season.” It is not expected that the immediate past Chair will attend all, or even most, meetings—this is at their discretion.
5. Dean’s office liaison (Mullins/Larsen): Hal Jones has left Emory. We recognized his service and noted that we missed him personally and found that his presence was quite useful. Dean Larsen is contemplating who from the Dean’s office would be a suitable replacement.
6. Charge to the committee (Mullins/Larsen): Dean Larsen let the group know that he appreciated us and would do his best to attend meetings when we ask it of him. In the past, the group has functioned in 3 primary roles, each of which will likely be continued in some capacity this academic year: a). to bring topics of concern from the faculty to Dean Larsen, b). to serve as a “sounding-board” for Dean Larsen and c). to accomplish real change regarding aspects of faculty members’ professional lives.
7. Process and procedure(s) (Mullins): Mark went over the current DFAC process and procedures in general terms and reminded the group about the DFAC website and bylaws. Mark has contacted someone that was designated as our primary contact for the website and we are currently awaiting updates to that website. Mark will follow-up with the Dean’s office.
8. Vice Chair election process (Mullins): Mark asked committee members to please consider volunteering to have their name added to the ballot for Vice Chair. This position does not automatically rise to Chair but should be willing to step in and help when the Chair needs it (e.g., running a meeting upon the Chair’s absence). If committee members are willing to serve in this role, they should please let us know.

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role, please email Mark (memulli@emory.edu) ASAP. Our goal with this is to populate the ballot, vote and select a new Vice Chair by the time of the next meeting.

9. Recent past activities (Mullins): To the best of our knowledge, the compact concept has been discussed and has the support of leadership including Dean Larsen but has not yet formed. It is expected that the DFAC will have representation in this group. We are awaiting word from the Dean’s office regarding next steps, likely subsequent to the establishment of a new DFAC liaison. After that, we will plan to ask for volunteers to serve with this working group. We can decide how to choose our representatives via email or at the next DFAC meeting. It is not clear at this time how many we will need or what will be expected of them.
   a. Compact (TBD)
      i. Process and procedure(s)
      ii. Strategic plan integration

10. Administrative burden example: transcript requests (Wilkinson): As was discussed via email and briefly at the in-person meeting, some administrative tasks will be beyond the control of the EUSOM Dean’s office. This is apparently one of them.

11. Who are we and what are we going to be? (Mullins): We will plan to discuss this existential question throughout the year. During this first meeting, this was extremely brief.

12. Suggested topics for the year (group; listed alphabetically):
   a. Claire Sterk: we are interested in inviting her to meet and discuss.
   b. Compensation Committee/Salary differences related to gender: a task force has apparently already been created to focus on this and a preliminary report is, by report, available to some. We hope to be able to get access to this and review it. We are also interested in inviting them to meet and discuss.
   c. Diversity and Inclusion: we are interested in working with the current groups at Emory focused on this topic.
   d. Executive Associate Education Dean: we are interested in inviting Bill Eley, Maria Aaron and Philip Shayne to meet and discuss.
   e. Executive Associate Research Dean: we are interested in inviting Allan Levey to meet and discuss.
   f. Jon Lewin: we are interested in inviting him to meet and discuss.
   g. RAS: a task force has apparently already been created to focus on this and a preliminary report is, by report, available to some. We hope to be able to get access to this and review it.
   h. The Emory Clinic (TEC) Compact: we await further follow-up from Dean Larsen, Ira Horowitz and TEC leadership.
   i. TEC leadership meeting follow-up: we are interested in inviting Penny Castellano, Maureen Haldeman and other TEC leaders to meet and follow-up. What progress has been made?