



ACGME

**CASE LOG SYSTEM**  
**MOBILE USER GUIDE**

September, 2016

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# PART I: CASE LOGS MOBILE INTRODUCTION

# INTRODUCTION

Case Logs mobile is primarily set-up for residents/fellows to facilitate the entry of new cases on a mobile friendly screen. Refer to the Resident User Guide document within the Case Log tab on your desktop for clarification in regards to case entry for your specialty.

## Requirements

- A supported iOS or Android device
- A resident/fellow currently training in an ACGME program with an active account


# INTRODUCTION - Navigation

For US programs, enter the following link on your mobile device:

**<https://apps.acgme.org/connect>**

For International programs, enter the following link on your mobile device:

**<https://apps.acgme-i.org/connect>**



**Sign in to ACGME**

Username OR Email

Password


**Sign in**

[Forgot your username/password?](#)

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[Full Site](#)

# INTRODUCTION - Navigation

[Logout](#)

### My Applications

Name	Status
<a href="#">Case Log System</a> <b>1</b>	<a href="#">Online</a>

### My Applications

Code	Name	
4400121020	Brookwood Baptist Health Program	default

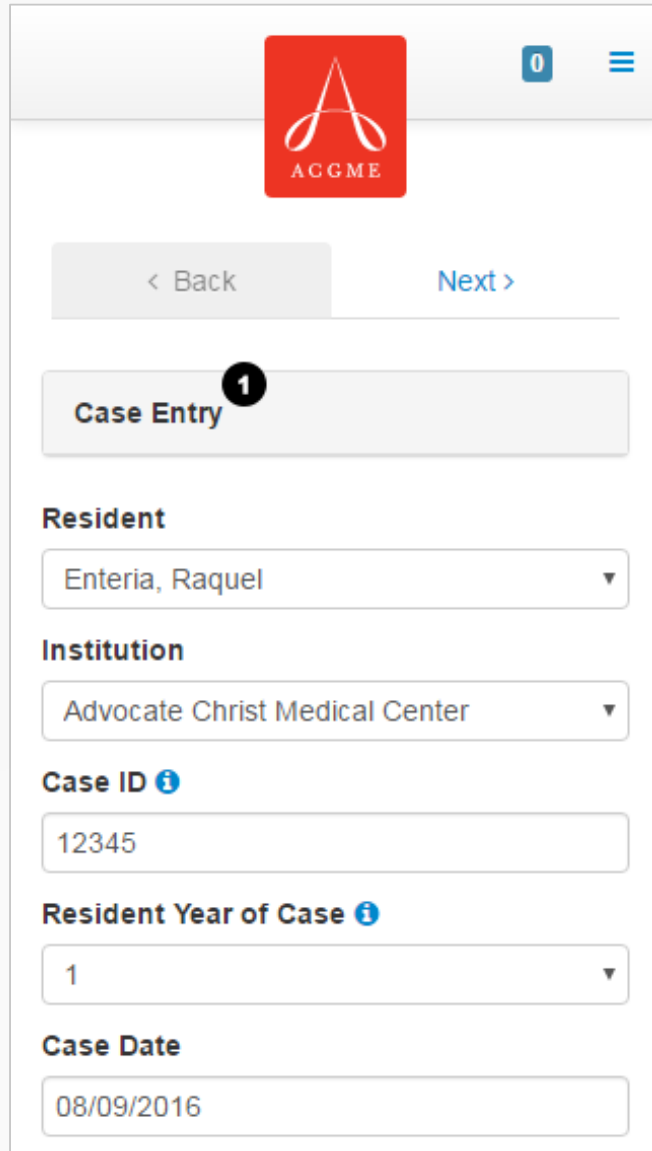
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1. Once signed in, click **“Case Log System”** below **“My Applications”**.

## PART II: CASE ENTRY

# CASE ENTRY



ACGME

0

< Back Next >

**Case Entry** 1

**Resident**

Enteria, Raquel ▼

**Institution**

Advocate Christ Medical Center ▼

**Case ID** ⓘ

12345

**Resident Year of Case** ⓘ

1 ▼

**Case Date**

08/09/2016

1. Enter your general case information in **“Case Entry”**. Fields may vary by specialty.



# CASE ENTRY

2. To continue, click “**Next**” at the top of the screen.

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**Resident Role**

First Assistant

**Patient Type**

Adult

**Attending**

Logs, Casey

**Rotation**

ICU

☐ Involved Trauma

**Comments** ⓘ

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[Full Site](#) [Offline FAQs](#)

# CASE ENTRY

The screenshot shows the ACGME mobile app interface for case entry. At the top is the ACGME logo and a notification badge with the number 0. Below the logo are navigation links for "< Back" and "Next >". A prominent button labeled "Codes Search & Results" is displayed. Below this, there are four numbered steps: 1. Favorites (highlighted in blue), 2. Code, 3. Area and Type, and 4. Defined Category. Under the "Favorite Lists" section, there is a dropdown menu currently showing "General Surgery" and a "Search" button with a magnifying glass icon. At the bottom, the copyright notice "© 2016 Accreditation Council for Graduate Medical Education (ACGME)" is visible, along with links for "Full Site" and "Offline FAQs".

Next, add your procedural information on the “**Codes Search & Results**” screen using the code search. Depending on your specialty, there may be up to four different ways of searching for an appropriate procedure or diagnosis.

1. If applicable, “**Favorites**” allows you to use our system generated lists or your custom made list.
2. If applicable, you may search by the specific CPT or ICD9 “**Code**”.
3. Under “**Area and Type**”, select an option from the “**Area**” category followed by the “**Type**”.
4. If applicable, you may search the “**Defined Category**” and enter a “**Category Code Description**”.

# CASE ENTRY

Next, add your procedural information on the **“Codes Search & Results”** screen using the code search.

Depending on your specialty, there may be up to four different ways of searching for an appropriate procedure or diagnosis

5. Choose your search criteria, then click **“Search”**.

The screenshot shows the 'Codes Search & Results' screen of the ACGME mobile app. At the top is the ACGME logo and a notification badge with the number 0. Below the logo are navigation links for '< Back' and 'Next >'. The main title 'Codes Search & Results' is displayed in a grey box. Underneath, there are two tabs: 'Favorites' and 'Area and Type'. The 'Area and Type' tab is active, showing a 'Code' field and a 'Defined Category' field. The 'Area' dropdown menu is set to 'ALIM TR-LARGE INT'. The 'Type' dropdown menu is set to 'COLECTOMY/PROCTECTOMY-OPEN'. Below these is a 'Code Description' text input field. At the bottom is a large blue button with a magnifying glass icon, the text 'Search', and a black circle with the number 5.

# CASE ENTRY

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Code Search Results

Code	Description / Area / Type	
44960	Appendectomy; for ruptured appendix with abscess or generalized peritonitis <b>Area:</b> ALIM TR-LARGE INT <b>Type:</b> APPENDECTOMY-OPEN <b>Def Cats:</b> ALTR	<div>11</div> <div>+</div>
44147	Colectomy, partial; abdominal and transanal approach <b>Area:</b> ALIM TR-LARGE INT <b>Type:</b> COLECTOMY/PROCTECTOMY-OPEN <b>Def Cats:</b> ALTR	<div></div> <div>+</div>
44140	Colectomy, partial; with anastomosis	<div></div> <div>+</div>

“**Code Search Results**” will appear at the bottom of the screen. Select the appropriate description for your encounter. A counter will appear with the number of selections added to the case and those selections will be listed at the bottom below “**Selected Codes**”.

# CASE ENTRY

1. If applicable, select one primary code from the column.
2. After adding your selected codes, click “Next” at the top of the screen.
3. Delete option.

< Back
Next > **2**

**Selected Codes**

1 P*	Code	Description / Area / Type	
<input checked="" type="radio"/>	44141	Colectomy, partial; with skin level cecostomy or colostomy <b>Area:</b> ALIM TR-LARGE INT <b>Type:</b> COLECTOMY/PROCTECTOMY-OPEN <b>Def Cats:</b> ALT R	<div style="background-color: red; color: white; width: 30px; height: 30px; margin: 0 auto; line-height: 30px; text-align: center;">x</div> <div style="position: relative; height: 100px;"> <span style="position: absolute; top: 0; right: 0; bottom: 0; left: 0; border-left: 1px dashed black; border-right: 1px dashed black;"></span> <div style="position: absolute; bottom: 0; right: 0; background-color: black; color: white; border-radius: 50%; width: 20px; height: 20px; text-align: center; line-height: 20px;">3</div> </div>
<input type="radio"/>	44143	Colectomy, partial; with end colostomy and closure of distal segment (Hartmann type procedure) <b>Area:</b> ALIM TR-	<div style="background-color: red; color: white; width: 30px; height: 30px; margin: 0 auto; line-height: 30px; text-align: center;">x</div>

# CASE ENTRY

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**Selected Codes**

P*	Code	Description / Area / Type
<input type="radio"/>	44147	Colectomy, partial; abdominal and transanal approach <b>Area:</b> ALIM TR-LARGE INT <b>Type:</b> COLECTOMY/PROCTECTOMY-OPEN <b>Def Cats:</b> ALT R

\*P - Primary

**Submit Case** 1

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1. Confirm and submit your entry at the bottom of the screen.

# CASE ENTRY

After submission, a confirmation of submission will appear at the top and the case details will reset. You may proceed with entering details for a new case.

The screenshot displays the ACGME mobile application interface for case entry. At the top, there is a red header bar with the ACGME logo on the left, a blue notification badge with the number '0' in the center, and a blue hamburger menu icon on the right. Below the header, a green confirmation message reads 'Case saved successfully.'. Underneath this message are two buttons: a grey button labeled '< Back' and a blue button labeled 'Next >'. A grey bar with the text 'Case Entry' is positioned below the buttons. The form contains several fields: 'Resident' is a dropdown menu showing 'Alvarado, Raquel O'; 'Institution' is a dropdown menu showing '-- Select --'; 'Case ID' is a text input field with an information icon; 'Resident Year of Case' is a dropdown menu showing '2'; and 'Case Date' is a text input field showing '2/26/2016'.

## PART III: CASE LOGS MOBILE OFFLINE



# Case Logs Mobile Offline

The screenshot shows the mobile application interface for Case Logs. At the top right, there is a blue button with the number '3' and a dropdown arrow. A red button with a white sync symbol is also visible. A dropdown menu is open from the red button, showing two options: 'Sync' and 'Delete Pending Case(s)'. Below this, there are navigation buttons: '< Back' and 'Next >'. The main section is titled 'Case Entry'. It contains four fields: 'Resident' with the value 'Enteria, Raquel', 'Institution' with the value '-- Select --', 'Case ID' with an information icon, and 'Resident Year of Case' with the value '1' and an information icon.

When a network connection is unavailable, Mobile Offline stores cases within the application in the “Pending Case Count” section at the top right corner of the screen. As cases are entered individually, this section records how many cases are saving to the device. While on offline mode, a limit of 50 cases can be saved to the device. The data will remain stored even if a user turns off the device. Once a connection is established, the cases can be sent to our server by selecting “**Sync**”. This feature is compatible with Internet Explorer 11, Firefox, Chrome, and Safari.

# Case Logs Mobile Offline



## iPhone Users

Add the “**Case Entry**” page as a bookmark (saving to the device home screen is not ideal for iPhone users). To ensure that the application runs smoothly, turn Airplane mode ON when your settings display Wi-Fi is not connected.



## Android Users

Add the “**Case Entry**” page as a bookmark or to the device home screen. To ensure that the application runs smoothly, turn Airplane mode ON (hit CANCEL if “Unable to Connect” message appears in your bookmark).

If you have any questions about Case Logs, email us at [ADS@acgme.org](mailto:ADS@acgme.org).