



ACGME

**CASE LOG SYSTEM
MOBILE USER GUIDE**

September, 2016

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PART I: CASE LOGS MOBILE INTRODUCTION

INTRODUCTION

Case Logs mobile is primarily set-up for residents/fellows to facilitate the entry of new cases on a mobile friendly screen. Refer to the Resident User Guide document within the Case Log tab on your desktop for clarification in regards to case entry for your specialty.

Requirements

- A supported iOS or Android device
- A resident/fellow currently training in an ACGME program with an active account

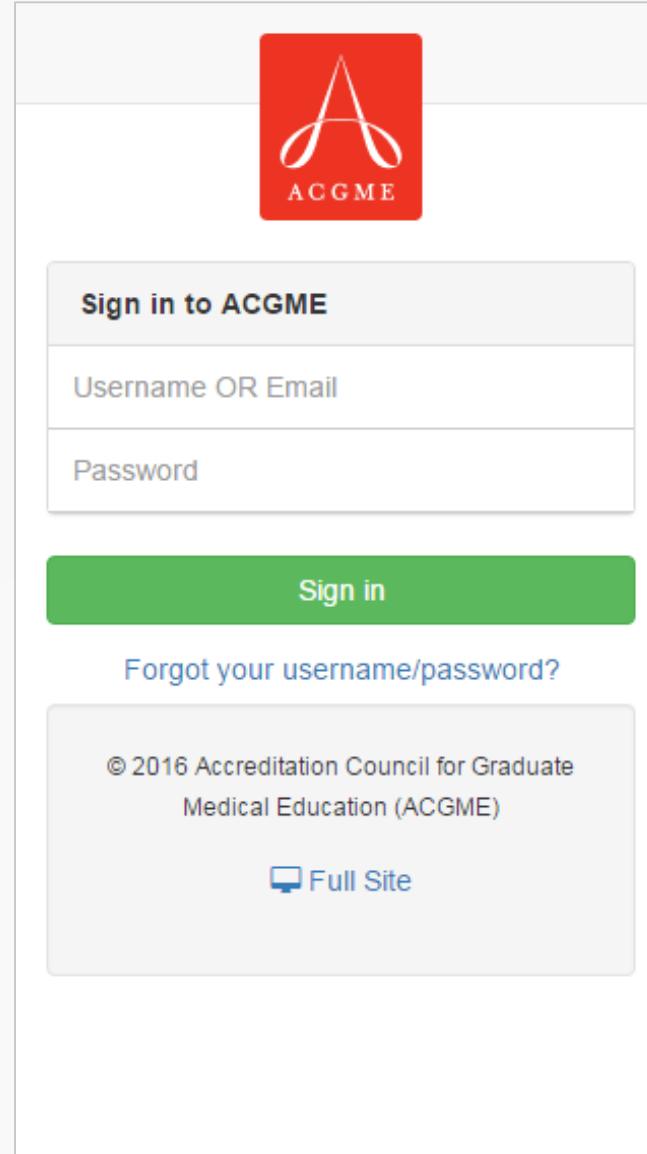
INTRODUCTION - Navigation

For US programs, enter the following link on your mobile device:

<https://apps.acgme.org/connect>

For International programs, enter the following link on your mobile device:

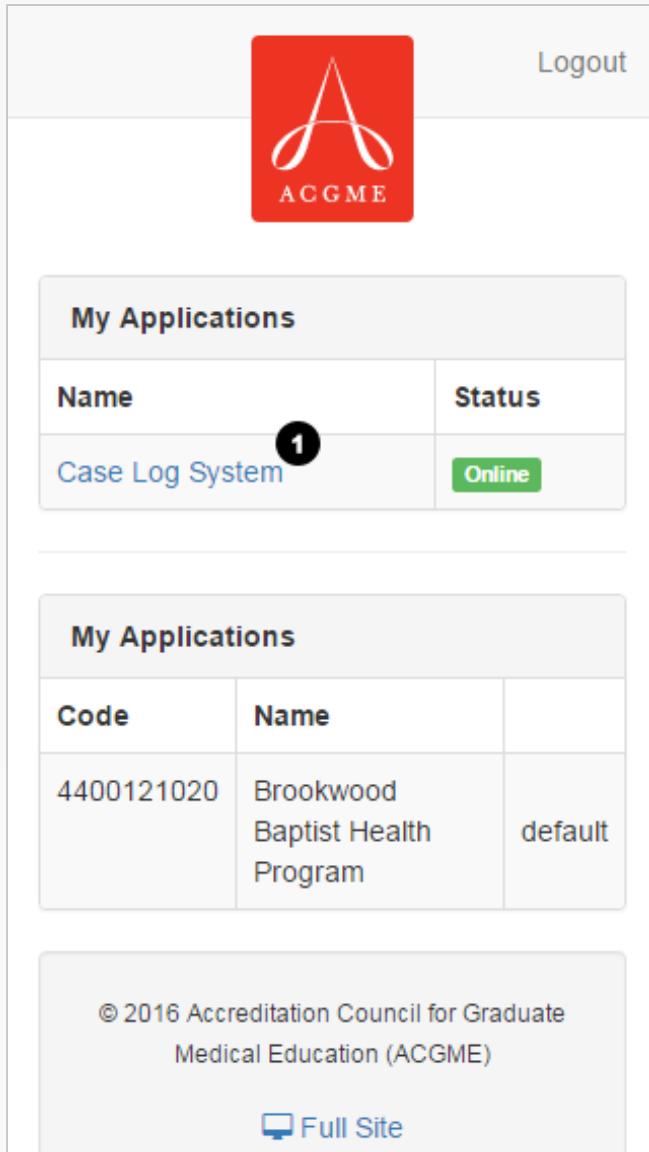
<https://apps.acgme-i.org/connect>



The image shows a mobile login screen for the ACGME. At the top is a red square logo containing a white stylized 'A' and the letters 'ACGME' below it. Below the logo is a light gray box with the text 'Sign in to ACGME'. Underneath are two input fields: 'Username OR Email' and 'Password'. At the bottom of the screen is a large green button with the text 'Sign in' in white. To the right of the 'Sign in' button is a blue link 'Forgot your username/password?'. At the bottom of the screen is a light gray box containing the text '© 2016 Accreditation Council for Graduate Medical Education (ACGME)' and a blue link 'Full Site' with a computer monitor icon.



INTRODUCTION - Navigation



The image shows a screenshot of the ACGME mobile application interface. At the top, there is a red header bar with the ACGME logo and a 'Logout' link. Below this is a 'My Applications' section containing a table with one row. The table has two columns: 'Name' and 'Status'. The 'Name' column contains 'Case Log System' with a circled '1' icon above it. The 'Status' column contains a green button labeled 'Online'. Below this section is another 'My Applications' section, which is a table with three columns: 'Code', 'Name', and an empty column. The first row shows '4400121020', 'Brookwood Baptist Health Program', and 'default'. At the bottom of the screen, there is a footer with the text '© 2016 Accreditation Council for Graduate Medical Education (ACGME)' and a 'Full Site' link.

Name	Status
Case Log System	Online

Code	Name	
4400121020	Brookwood Baptist Health Program	default

1. Once signed in, click “**Case Log System**” below “**My Applications**”.

PART II: CASE ENTRY

CASE ENTRY



0 

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1 Case Entry

Resident
Enteria, Raquel

Institution
Advocate Christ Medical Center

Case ID 
12345

Resident Year of Case 
1

Case Date
08/09/2016

1. Enter your general case information in “Case Entry”. Fields may vary by specialty.



CASE ENTRY

2. To continue, click “Next” at the top of the screen.

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Resident Role
First Assistant ▾

Patient Type
Adult ▾

Attending
Logs, Casey ▾

Rotation
ICU ▾

Involved Trauma

Comments [i](#)

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[Full Site](#) [Offline FAQs](#)

CASE ENTRY

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Next, add your procedural information on the “**Codes Search & Results**” screen using the code search. Depending on your specialty, there may be up to four different ways of searching for an appropriate procedure or diagnosis.

1. If applicable, “**Favorites**” allows you to use our system generated lists or your custom made list.
2. If applicable, you may search by the specific CPT or ICD9 “**Code**”.
3. Under “**Area and Type**”, select an option from the “**Area**” category followed by the “**Type**”.
4. If applicable, you may search the “**Defined Category**” and enter a “**Category Code Description**”.

CASE ENTRY

Next, add your procedural information on the “**Codes Search & Results**” screen using the code search.

Depending on your specialty, there may be up to four different ways of searching for an appropriate procedure or diagnosis

5. Choose your search criteria, then click “Search”.



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Codes Search & Results

Favorites **Area and Type**

Code Defined Category

Area
ALIM TR-LARGE INT

Type
COLECTOMY/PROCTECTOMY-OPEN

Code Description
[empty input field]

Search 5



CASE ENTRY

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Code Search Results

Code	Description / Area / Type
44960	Appendectomy; for ruptured appendix with abscess or generalized peritonitis Area: ALIM TR-LARG E INT Type: APPENDECTOMY-OPEN Def Cats: ALTR
44147	Colectomy, partial; abdominal and transanal approach Area: ALIM TR-LARG E INT Type: COLECTOMY/PROCTECTOMY-OPEN Def Cats: ALTR
44140	Colectomy, partial; with anastomosis

“Code Search Results” will appear at the bottom of the screen. Select the appropriate description for your encounter. A counter will appear with the number of selections added to the case and those selections will be listed at the bottom below **“Selected Codes”**.

CASE ENTRY

1. If applicable, select one primary code from the column.
2. After adding your selected codes, click “**Next**” at the top of the screen.
3. Delete option.

Selected Codes			
P*	Code	Description / Area / Type	
1	44141	Colectomy, partial; with skin lev el cecostomy or colostomy Area: ALIM TR-LARGE INT Type: COLECTOMY/PROCTECTOMY-OPEN Def Cats: ALT R	
3	44143	Colectomy, partial; with end colostomy and closure of distal segment (Hartmann type procedure) Area: ALIM TR-	

CASE ENTRY



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Selected Codes			
P*	Code	Description / Area / Type	
<input checked="" type="radio"/>	44147	Colectomy, partial; abdominal and transanal approach Area: ALIM TR-LARGE INT Type: COLECTOMY/PROCTECTOMY-OPEN Def Cats: ALT R	

*P - Primary

1 

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1. Confirm and submit your entry at the bottom of the screen.

CASE ENTRY



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Case saved successfully.

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Case Entry

Resident
Alvarado, Raquel O

Institution
-- Select --

Case ID 

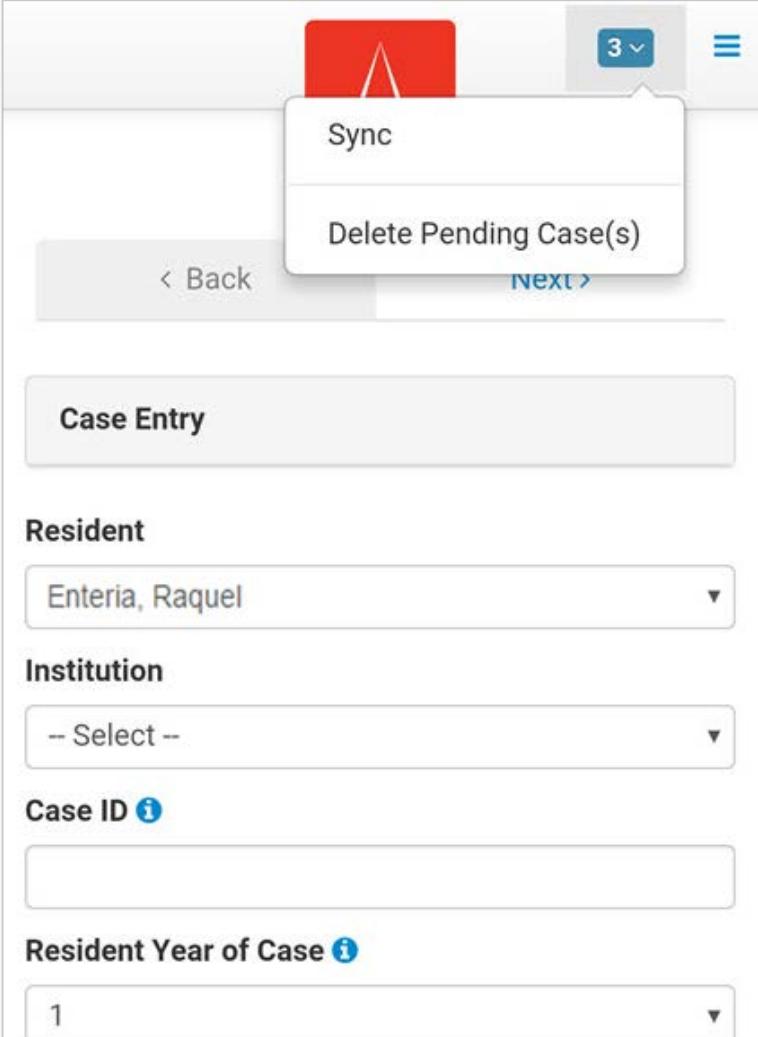
Resident Year of Case 
2

Case Date
2/26/2016



PART III: CASE LOGS MOBILE OFFLINE

Case Logs Mobile Offline



Sync

Delete Pending Case(s)

3

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Case Entry

Resident

Enteria, Raquel

Institution

– Select –

Case ID

Resident Year of Case

1

When a network connection is unavailable, Mobile Offline stores cases within the application in the “Pending Case Count” section at the top right corner of the screen. As cases are entered individually, this section records how many cases are saving to the device. While on offline mode, a limit of 50 cases can be saved to the device. The data will remain stored even if a user turns off the device. Once a connection is established, the cases can be sent to our server by selecting “Sync”. This feature is compatible with Internet Explorer 11, Firefox, Chrome, and Safari.

Case Logs Mobile Offline



iPhone Users

Add the “**Case Entry**” page as a bookmark (saving to the device home screen is not ideal for iPhone users). To ensure that the application runs smoothly, turn Airplane mode ON when your settings display Wi-Fi is not connected.



Android Users

Add the “**Case Entry**” page as a bookmark or to the device home screen. To ensure that the application runs smoothly, turn Airplane mode ON (hit CANCEL if “Unable to Connect” message appears in your bookmark).

If you have any questions about Case Logs, email us at ADS@acgme.org.