

Session Types

Everyone is limited to three (3) total submissions of any combination as co-author on a small group discussion, co-author on a workshop, co-author on a panel, or first author (presenter) on an oral abstract. There is no limit for the number of poster submissions as first or co-author.

Research in Medical Education Abstract Proposal

Purpose: Includes works to promote dissemination and discussion of completed research and its application to medical education.

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a 10-minute overview of the research with 5 minutes for Q&A. Poster presenters are expected to be available to discuss their research with session attendees.

Proposals are limited to **300-words** and must include:

- Research Statement/Research Question
- Background and relevance of the study
- Design and Methods
- Results
- Conclusions

Required but not included in 300-word count:

- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:

- Clarity of research statement/question
- Strength of background and relevance of the study
- Strength of research design and methods
- Relevance of results
- Soundness of conclusions
- Clarity of writing

Innovations in Medical Education

Purpose: Includes works to promote dissemination and discussion of educational innovations (e.g., curricular development projects, program descriptions, new applications or methods, continuous quality improvement projects, etc.).

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation.

Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a 10-minute overview of the innovation with 5 minutes for Q&A. Poster presenters are expected to be available to discuss their innovation with session attendees.

Proposals are limited to **300 words** and must include the following components:

- Objective or purpose of innovation
- Background and/or theoretical framework and importance to the field
- Design: Instructional methods and materials used
- Outcomes
- Innovation's strengths and limitations
- Feasibility and transferability for adoption.

Required but not included in **300-word count**:

- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:

- Clarity of objective or purpose
- Clarity of learning objectives
- Strength of background and/or theoretical framework and importance to the field
- Strength of evaluation design (methods and materials)
- Relevance of outcomes
- Awareness of limitations (reflective critique)
- Clarity of writing

Workshops

Purpose: Workshops are skill-oriented, interactive experience for learners which will allow them to take home specific knowledge and skills.

Time/Format: 90 minutes for the workshop by 1 or more presenters. It is expected that the workshop activities will include hands-on practice and/or active learning for a good portion of the workshop time.

Proposals are limited to **500-word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential
- Clarity of writing

Small Group Discussions

Purpose: Small group discussion topics may address administrative issues, curriculum, evaluation, assessment, or professional development. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time/Format: 90-minute sessions which include a brief (*20-30 minute*) focused presentation by 1 or more presenters followed by exchange between the presenters and the audience. Ample time for questions and comments from the audience, and responses by the presenters should be included.

Proposals are limited to **500-word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential
- Clarity of writing

Panel Discussions

Purpose: Panel discussions examine diverse perspectives and approaches to educational subjects or issues. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time Format: 90-minute sessions which include presentations by 2 or more panelists and a moderator followed by responses from the audience, and exchange between participants.

Proposals are limited to **500-word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** The amount of time allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)
- Appropriate format and methods to engage participants in session
- Interest potential
- Clarity of writing

Note about Ratings for all abstract types

Rating Scale for each criterion

1= Poor

2=Below Average

3=Average

4=Above Average

5=Excellent

Overall Decision:

Accept (*this is an excellent proposal, strongly support it being in the program*)

Accept with Reservations; Please explain: (*this proposal has strong qualities but is missing some important elements, would include in program only if space permits*)

Reject; Please explain: (*this proposal lacks many important elements, do not support it being on the program*)

Additional information

- System will collect submitter's contact information, presentation title, content domain, intended

audience, and abstract type

- Would you like to be considered for a Medical Education Scholarship (MESA) Award? SGEA awards MESA awards in 4 categories: UME, GME, CME and MESRE. All presenters are eligible for consideration.
- Yes for UME
- Yes for GME
- Yes for MESRE
- No
- Are you a student, resident or fellow? Students, residents and fellows will be considered for SGEA Travel Awards.
 - Yes
 - No
- Please select a SGEA Special Interest Group (SIG) your proposal may be relevant to:
 - Student Academic Enhancement
 - Science Education in Integrated Curricula,
 - Program Evaluation,
 - Coordinators & Administrators in Medical Education,
 - Faculty Development in Medical Education,
 - Inter-professional Education,
 - Portfolio Research Implementation and Evaluation,
 - Professionalism and Professional Health and Wellness,
 - Pathway Pipeline and Bridge Programs,
 - Evidence-Based Teaching,
 - Innovation and Leadership in Medical Education,
 - Continuous Quality Improvement in Medical Education,
 - Students and Residents Interested in Academia,
 - Directors of Clinical Skills Courses,
 - Not Applicable