

**Department of Medicine  
2024-2025 Division Director Promotions Deadlines**

***Tenure AND non-tenure actions for BOTH Professor/Associate Professors***

<b>Deadline</b>	<b>Track</b>	<b>Action</b>
October 2023	Tenure (Full Professor ONLY)	Submit potential candidates for promotion for tenure actions
12/6/2023	Tenure (Full Professor ONLY)	Candidate packet information is to be submitted to the Office of Faculty Development
1/10/2024	Tenure (Full Professor ONLY)	Division Director letter for promotion candidates due
2/6/2024	Associate Professor with Tenure OR grant of tenure in rank as Associate Professor or Full Professor	Submit potential candidates for promotion for tenure actions
3/20/2024	Associate Professor with Tenure OR grant of tenure in rank as Associate Professor or Full Professor	Candidate information is to be submitted to the Office of Faculty Development
4/8/2024	Associate Professor with Tenure OR grant of tenure in rank as Associate Professor or Full Professor	Division Director letter for promotion candidates due
3/15/2024	Non-Tenure Service/Teaching (Associate Professor ONLY)	Submit potential candidates for promotion for non-tenure actions
4/19/2024	Non-Tenure Service/Teaching (Associate Professor ONLY)	Candidate information is to be submitted to the Office of Faculty Development
5/6/2024	Non-Tenure Service/Teaching (Associate Professor ONLY)	Division Director letter for promotion candidates due (1 <sup>st</sup> group)
6/13/2024	Non-Tenure Service/Teaching (Associate Professor ONLY)	Division Director letter for promotion candidates due (2 <sup>nd</sup> group)
7/10/2024	Non-Tenure Service/Teaching (Associate Professor ONLY)	Division Director letter for promotion candidates due (3 <sup>rd</sup> group)
6/11/2024	Non-Tenure Scholarship (Associate Professor OR Full Prof)	Submit potential candidates for promotion for non-tenure actions
7/23/2024	Non-Tenure Scholarship (Associate Professor OR Full Prof)	Candidate information is to be submitted to the Office of Faculty Development
8/09/2024	Non-Tenure Scholarship (Associate Professor OR Full Prof)	Division Director letter for promotion candidates due
7/19/2024	Non-Tenure Service Teaching (Full Professor ONLY)	Submit potential candidates for promotion for non-tenure actions

8/27/2024	Non-Tenure Service Teaching (Full Professor ONLY)	Candidate information to be submitted to Office of Faculty Development
9/13/2024	Non-Tenure Service Teaching (Full Professor ONLY)	Division Director letter for promotion candidates due (1 <sup>st</sup> group)
10/10/2024	Non-Tenure Service Teaching (Full Professor ONLY)	Division Director letter for promotion candidates due (2 <sup>nd</sup> group)
11/08/2024	Non-Tenure Service Teaching (Full Professor ONLY)	Division Director letter for promotion candidates due (3 <sup>rd</sup> group)