

Department of Cell Biology

Excellence in Scientific Discovery and Education.

Semi - Annual Newsletter

Issue Fall 2007-Winter 2008

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REGULATORY AND POLICY CHANGES/ APPLICATION INFORMATION

(from OSP and agency web pages, university and other sources)

Upcoming NIH Receipt Dates:

R01 (New):	Feb. 5, June 5
R01 (Renewal, Resubmission)	Mar 5, July
R03, R21 (New)	Feb. 16, June 16
R03, R21 (Renewal, Resubmission):	Mar 16, July 16
K Series (New):	Feb 12, June 12
K Series (Renewal Resubmission):	Mar 12, July 12
F Series – All (Individual NRSA):	April 10, August 10

Please note the following internal deadlines: Proposal forms with a draft of the research plan are due to the Medical School 10 working days (2 weeks) ahead of the dates noted above. The final version of the entire grant is due to the OSP electronic drop box 5 working days (1 week) ahead of the dates noted above. Final hard-copies of grants which cannot be approved online are also due to OSP five days ahead of the deadline.

Other Research News

The University has negotiated new rate agreements for F&A (Indirect) Costs which may be charged to research grants by federal agencies. The summary of the new university agreement is that new rates will be charged to grants with project periods beginning effective January 1, 2008. Previously funded grants will remain at the rate used at the beginning of their current project period, usually 53%. Please note that budgets for proposals submitted after January 1, 2008 will reflect the new rate structure which is 54.5% January 1, 2008 – August 31, 2008 and 55% on or after 9/1/2008.

NIH will reduce the "error correction window" (i.e. the time allowed after the submission deadline to address NIH system identified errors/warnings) from five business days to two business days for all electronically submitted grant applications with submission deadlines on or after January 8, 2008.

Just-in-Time (JIT) information can be submitted to NIH online via Commons or under a cover memo. Please note that NIH requires approval by OSP for both. Please contact Linda Jordan when you receive a request for JIT information so that she can assist in gathering and preparing the required documents. To submit via Commons please upload all requested documents and alert the OSP analyst that they are available for review. If IRB and/or IACUC approvals are requested, please forward these letters to OSP. The analyst will suggest revisions, if necessary, and request that the final version be uploaded into Commons. From there OSP staff will route it for approval and electronic signature by an authorized representative in OSP. If the JIT information is to be transmitted under a cover memo, all documents should be sent to our OSP analyst who will work with you and Linda Jordan to develop the final version. The cover letter is prepared by the submitting PI and will be signed by the PI and an authorized representative in OSP. Then OSP will scan and send it by e-mail or fax to the appropriate NIH grants specialist. Please note that if the IRB and/or IACUC approvals are pending, the JIT information must be submitted under a cover memo, as Commons will not accept incomplete JIT information. More information about required JIT documents and the submission process can be found in the December issue of the Research Newsletter which can be accessed using the OSP link below.

The following web sites provide important information regarding electronic submission of NIH grants:

Power Point presentation used for Emory's training classes <http://www.osp.emory.edu/proposals/esubmit/esubinfo.cfm>

NIH's information and formats <http://grants.nih.gov/grants/funding/424/index.htm>

Research Administration News, a monthly newsletter which provides timely information about various aspects of research at www.or.emory.edu/newsletter.cfm