

Please note this sample is not a comprehensive document and is only to be used as a guide. Non-applicable sections have been removed and the document renumbered accordingly.

Service Portfolio

Avery Doe, MD, MSCR, FACP

1. Administrative/Clinical Appointments

a. Current

Chief, Section of Geriatrics, Atlanta VA Medical Center (AVAMC), 2011-present. In this role, I oversee the geriatric section at the AVAMC. I supervise 50 staff members, 25 learners, as well as 8 full-time faculty members. I lead a weekly clinical that attracts aging veterans from all over the Southeast. Under my leadership, the clinic has grown from 260 visits per year to 800 visits per year. I am responsible for scheduling, strategic planning, annual reviews, etc.

2. Clinical Service Contributions

- a. Medical Ward Attending, AVAMC, 6 months per year, 2009-present
- b. Reorganized and assumed Chief of Service for Section of Geriatrics at AVAMC, 2009-present
- c. Established a new clinical laboratory, AVAMC, 2011
- d. Clinical note template development, AVAMC, 2015

3. Society Memberships

- a. American Geriatric Society (AGS), 2001-present
 - 1. Secretary, 2018-2019
 - 2. President-Elect, 2019-2020
 - 3. President, 2020-2021
 - 4. Past President, 2021-2022
- b. Fellow, American College of Physicians (ACP), 2004
- c. American Medical Association (AMA), 2005-2015
- d. Society of Geriatric Pathology (SGP), 2010-present
- e. Gerontological Society of America (GSA), 2011-present

4. Committee Memberships

- a. National and International:
 - 1. Member, Sleep Disorders in the Elderly Clinical Working Group, Centers for Disease Control and Prevention (CDC), 2011-present
 - 2. Member, Academic Taskforce, Society of General Internal Medicine, 2012-present
 - 3. Member, Sleep, Circadian Rhythms, and Aging Committee, GSA, 2019-present
- b. Regional:
 - 1. Member, Steering Committee, Southeast Center of Excellence in Geriatric Medicine, 2014-present
- c. Institutional:
 - 1. Member, Ethics Committee, University of North Carolina at Chapel Hill, 2002-2004
 - 2. Member, Pharmacy and Therapeutic Committee, AVAMC, 2014-present
 - 3. Member, Faculty Development Advisory Committee, School of Medicine (SOM), 2015-present
 - 4. Member, Diversity, Equity, and Inclusion Committee, Emory University Department of Medicine, 2021-present

5. Peer Review

- a. Grants:
 - 1. National and International:
 - i. U.S. Department of Veterans Affairs Rehabilitation Research and Development Service, Rehabilitation Center Grant review panel, 2018
 - 2. Regional:
 - i. Georgia Chapter, ACP, 2012-present
- b. Manuscripts:
 - 1. *Journal of the American Medical Association (JAMA)*, 2012-2018
 - 2. *American Journal of Geriatric Medicine*, 2016-present
 - 3. *Geriatric Medicine in America*, 2018-present
- c. Conference Abstracts:

1. National and International:
 - i. AGS, Annual Scientific Meeting, 2013-present
2. Regional:
 - i. Georgia Chapter, AGS, Annual Scientific Meeting, 2010-present

6. Editorships and Editorial Boards

- a. Editorial Board, *Journal of Geriatric Research*, iMedPub LTD, 2018-present

7. Consultantships/Advisory Boards

- a. Evaluation consultant, Fulton County Opioid Treatment Services, 2014-present
- b. Roche Molecular Diagnostics Advisory Board: COVID 19 Vaccination Testing Strategies Group, Geriatrics section, virtual meeting, 2020

8. Organization of Conferences

- a. National and International
 1. Administrative Positions:
 - i. Chair, Organizing Committee, AGS Annual Meeting, 2010-2012
 - ii. Member, Organizing Committee, GSA Annual Meeting, 2016-present
 2. Sessions as Chair:
 - i. Chair, Wellness in Aging, AGS Annual Meeting, 2019
- b. Regional
 1. Administrative Positions:
 - i. Member, Planning Committee, Georgia Chapter AGS, Annual Meeting, 2013-2015
 - ii. Chair, Planning Committee, Georgia Chapter AGS, Annual Meeting, 2015-present
- c. Institutional
 1. Administrative Positions:
 - i. Member, Planning Committee, Department of Medicine Fellows Conference, 2015-present
 2. Sessions as Chair:

- i. Co-Chair, Wellness in Aging, Department of Medicine Fellows Conference, 2016

9. Community Outreach

a. General

1. SOM Community Service Day, 2010-present
2. Atlanta Community Food Bank Hunger Walk, 2013-present
3. Atlanta Area Meals on Wheels Volunteer, 2015

b. Media Appearances

1. WSBTV News – “Sleep Disorders in the Elderly”, January 2012
2. NPR – “Do Older Adults Need Less Sleep?”, February 2016

c. Social Media

1. “How to Fight the Common Flu in Senior Living Facilities” (www.fighttheflu.fake.com), 2019

10. Service-Related Honors and Awards

- a. Community Service Award, ACP Georgia Chapter, 2012 - *Awarded in recognition of my outstanding work in the community.*
- b. Distinguished Physician recognition, Department of Medicine, Emory SOM, 2020