# Students Subcommittee

## Meeting Summary

**Monday, August 25, 2014**

### Members Present
- Kevin Seitz
- Natalie Justicz
- Lurit Bepo
- John Diehl
- Ryan Smith
- Sarah Booker
- Anna Kerch
- Rika Mallepally
- Bob Lee, MD
- Mary Kaye Garcia (OMESA Support)

### Members Absent
- Arsalaan Salehani
- Ira Schwartz (ex-officio)
- Margo Kuisis (OMESA Support)

### Guests
- Hillary Shapiro, M4 Class President
- JP Gorham, M3 Class President (phone)
- John Wells, M2 Class President
- Andrew Ritter, M1 Class President

### Next Meeting
- **Date:** August 25, 2014
- **Time:** 5:30pm
- **Location:** SOM P178

## Items Discussed

1. **New Item for Discussion**
   - Summit with Class Officers

2. **New Item for Discussion**
   - Foundations Module Representative Guidelines

3. **New Item for Discussion**
   - Survey of Third-Party Study Guide in Pre-Clinical Education

## Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible Person(s)</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Discussion with Class Officers</td>
<td>Hold an annual “summit” with the class presidents.</td>
<td>Student Sub-Committee Chair and M1-M4 Class Presidents</td>
<td>7/27/2015</td>
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<tr>
<td>Foundations Module Representative Guidelines</td>
<td>Make suggested revisions to document.</td>
<td>Sarah Booker John Wells</td>
<td>10/1/2014</td>
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<td></td>
<td>Ensure a handoff between M2 and M1 course representatives take place. The M2 class president will meet with the M2 course representatives and guide them through the new Foundations Module Representative Guidelines.</td>
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<td>Decide where the Foundations &amp; Clerkship Rep Guidelines should be kept for use.</td>
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<td>Third-Party Study Guide</td>
<td>Make suggested revisions to survey. Consider studying the correlation of additional tools to module grade with the help of Dr. Shulman.</td>
<td>John Diehl Ryan Smith Kevin Seitz</td>
<td>2/5/2014</td>
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