Program Evaluation Subcommittee

Meeting Summary
Thursday, March 03, 2016

Members Present
1. N Maleque, Chair
2. L. Bernstein
3. J Diehl
4. M Dolan
5. E Morgan
6. H Stoddard. Ex officio
7. R. Sniecinski
8. F Levy, Staff Support

Members Absent
1. D Jones
2. K Law
3. B Pettitt

Guests

Next Meeting
Date: Thursday, April 14th 2016
Time: 4:00
Location: SOM Room 303

Items Discussed

1. Previous Meeting Item: Annual Module Report from
2. Previous Meeting Item: Annual Clerkship Report form
3. New Item for Discussion: Next Steps: Use curriculum inventory to identify where SPA’s and “evaluation themes” are being taught; Look at AAMC MSQ, Y2 & GQ and mapping the questions to the SPA’s.
4. Choose an item.

Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible Person(s)</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA’s for the new “Essentials of Patient Care” curriculum</td>
<td>Will send to N Maleque</td>
<td>L Bernstein</td>
<td>Click here to enter a date.</td>
</tr>
<tr>
<td>AAMC MSQ, Y2 and GQ</td>
<td>Will procure all 3 forms</td>
<td>H Stoddard</td>
<td>Click here to enter a date.</td>
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<tr>
<td>SPA’s for student self-assessment</td>
<td>Will organize on a spreadsheet</td>
<td>J Diehl</td>
<td>Click here to enter a date.</td>
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