Program Evaluation Subcommittee

Meeting Summary
Thursday, June 04, 2015

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
<th>Guests</th>
<th>Next Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. N. Maleque, Acting Chair</td>
<td>1. J. Doyle</td>
<td></td>
<td>Date: Thursday, July 9 2015</td>
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<tr>
<td>2. L. Bernstein</td>
<td>2. D. Jones</td>
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<td>Time: 4:00 pm</td>
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<td>4. E. Morgan</td>
<td>4. R. Sniecinski</td>
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<td>5. B. Pettitt</td>
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<td>6. R. Smith</td>
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<td>7. H. Stoddard</td>
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<td>8. F. Levy, Staff Support</td>
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Items Discussed

1. **Previous Meeting Item:** March, April and May 2015 Minutes approved.

2. **Previous Meeting Item:** Module Evaluation and Lecturer Evaluation Forms were approved

3. **New Item for Discussion:** How will the data gathered be used?

Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible Person(s)</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Module Evaluation and Lecturer Evaluation Forms</td>
<td>To be presented to ECC at next Meeting</td>
<td>N. Maleque</td>
<td>7/8/2015</td>
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<tr>
<td>Module Eval Form</td>
<td>Attempt to obtain data from the last Module to use the new Form</td>
<td>N. Maleque</td>
<td>7/9/2015</td>
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<tr>
<td>Lecturer Eval Form</td>
<td>Will ask J. Khan about what Clerkship Directors may be creating for their lecturers</td>
<td>N. Maleque</td>
<td>7/9/2015</td>
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