**Program Evaluation Subcommittee**

**Meeting Summary**  
**Thursday, January 15, 2015**

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
<th>Guests</th>
<th>Next Meeting</th>
</tr>
</thead>
</table>
| 1. H. Stoddard, Acting Chair  
2. L. Bernstein  
3. M. Dolan  
4. D. Jones  
5. N. Maleque  
6. E. Morgan  
7. R. Smith  
8. R. Sniecinski  
9. F. Levy, Staff Support | 1. B. Pettitt  
2. J. Doyle, Chair | None | Date: Thursday, Feb 5, 2015  
Time: 4:00 pm  
Location: SOM Room 325 |

**Items Discussed**

1. **Previous Meeting Item:** Minutes from Dec 18 2014 Meeting - approved
2. **Previous Meeting Item:** Clerkship Form - approved
3. **New Item for Discussion:** Learning Environment for Professionalism Survey
4. **New Item for Discussion:** Blueprint for Evaluating Attending Faculty

**Action Items**

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible Person(s)</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Environment for Professionalism Survey</td>
<td>Survey edited down so that each question is asked only once</td>
<td>H. Stoddard</td>
<td>2/5/2015</td>
</tr>
<tr>
<td>Learning Environment for Professionalism Survey</td>
<td>Additional edits to be made</td>
<td>H. Stoddard</td>
<td>2/5/2015</td>
</tr>
<tr>
<td>Learning Environment for Professionalism Survey</td>
<td>Finish this form at the February Meeting</td>
<td>Subcommittee</td>
<td>Click here to enter a date.</td>
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<tr>
<td>Blueprint for Evaluating Attending Faculty</td>
<td>What are current practices for determining which attendings are evaluated?</td>
<td>H. Stoddard</td>
<td>2/5/2015</td>
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</tbody>
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