Executive Committee

Meeting Summary
Wednesday, May 07, 2014

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
<th>Guests</th>
<th>Next Meeting</th>
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| 1. Doug Ander, MD  
2. Erica Brownfield, MD  
3. Joyce Doyle, MD  
4. Michi Everett  
5. Jaffar Khan, MD  
6. Mary Jo Lechowicz, MD  
7. Robert Lee, PhD  
8. John Richard Pittman, MD  
9. David Schulman, MD  
10. Ira Schwartz, MD  
11. Kevin Seitz  
12. Hugh Stoddard, PhD  
13. Josh Wallenstein, MD | 1. Jada Bussey-Jones, MD  
2. Kathryn Garber, PhD  
3. Joyce Doyle, MD  
4. Michael Johns, Jr., MD | | Date: June 4, 2014  
Time: 4:00 PM  
Location: DUC Winship Ballroom |

Items Discussed

1. **New Item for Discussion**  
   Student Assessment subcommittee update
2. **New Item for Discussion**  
   Transitions and Integration subcommittee update
3. **Previous Meeting Item**  
   Applications Year schedule, BaD, and other required meetings
4. **New Item for Discussion**  
   MD/PhD Curriculum Proposal
5. **New Item for Discussion**  
   LCME Update
6. **New Item for Discussion**  
   Learning Environment Data

Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible Person(s)</th>
<th>Due Date</th>
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<tr>
<td>Applications Year schedule</td>
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• Ad hoc subcommittee is charged with finding a solution to best utilize Tuesday evenings during the Applications Phase (and time in general) to discuss critical topics with upperclassmen who are disseminated across various campuses and to less interfere with required clerkship responsibilities and BaD sessions. | Erica Brownfield, MD | 6/4/2014 |
| LCME |  
• LCME subcommittees and task forces will be created in order to prepare for the LCME site visit in March 2016. | Erica Brownfield, MD | 7/2/2014 |