Electives & Capstone Subcommittee

Meeting Summary
Friday, January 22, 2016

Members Present
1. Jason Liebzeit
2. Michele Rutherford
3. Martha Ward
4. Mary Dolan
5. Roisin Finan
6. Kathy Kinlaw

Members Absent
1. Demetrius Woods
2. Roman Snieinski
3. Doug Ander
4. Suzie Buchter

Guests
1. 
2. 
3. 
4. 

Next Meeting
Date: February 19, 2016
Time: Noon
Location: Teleconference

Items Discussed

1. **New Item for Discussion:**
   Introduction of New Chair & Committee Members

2. **New Item for Discussion:**
   M4 & M2 Elective review

3. **New Item for Discussion:**
   Intersessions

4. Choose an item.
5. Choose an item.

Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible Person(s)</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>New Chair (Jason) introduced himself &amp; newest members</td>
<td>No action</td>
<td>Jason Liebzeit</td>
<td>Click here to enter a date.</td>
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<tr>
<td>M2 &amp; M4 Elective</td>
<td>Review M4 dept. contacts and course descriptions to ensure accuracy for new catalog. Group will each take said number of electives to verify and report back to committee. M2 electives – solicitation of new electives and define objectives/guidelines of the purpose of the Foundations electives. Review past evaluations to determine highly rated vs. poor feedback of M2 rotations.</td>
<td>Jason and group discussion</td>
<td>3/18/2016</td>
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<td>Additon of Intersession week</td>
<td>Intersession week added which is a new component of the curriculum where for a week period where all students come together for onsite didactics, or simulation or BLS training, for a variety of experiences. As a committee we need to be aware as that happens and be involved in the design of intersessions since it will impact how Capstone looks and works as we move forward to help guide Jason and Dr. Herron.</td>
<td>Jason Liebzeit</td>
<td>Click here to enter a date.</td>
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